

BYLAWS OF THE STH COALITION

ARTICLE I

Name

Section 1.1. Name: The name of this coalition shall be the STH Coalition.

ARTICLE II

Secretariat

Section 2.1. Secretariat: Children Without Worms (CWW) serves as the secretariat for the STH Coalition. CWW is located at the Task Force for Global Health, 325 Swanton Way, Decatur, GA 30030. The role of CWW as secretariat of the STH Coalition is to support the development and implementation of Coalition processes and activities to promote and advocate for STH control and elimination as a public health problem.

ARTICLE III

Purpose

Section 3.1. Purpose: The purpose of the STH Coalition is to unite, align and coordinate the work of a diverse set of partners from multiple sectors engaged in support of collaborative efforts to: (i) support delivery of the World Health Organization (WHO) 2020 targets for global STH control; (ii) advocate at the global level for increased resources and favorable policies in support of STH control; (iii) support STH control programs by mobilizing technical and financial resources; (iv) support implementation of the STH Advisory Committee recommendations regarding technical, scientific and programmatic elements of STH control.

ARTICLE IV

Membership

Section 4.1. Membership: The STH Coalition shall maintain three (3) categories of participation: Member, Partner, and Observer.

Section 4.2. Member Status: Member shall refer to any governmental or non-governmental organization or agency that has completed the three-step application process of (1) submitting a brief written

description of the organization's commitment to STH control (2) submitting the organization's logo (unless internal policies prevent submission of the logo) and (3) designating an organizational contact person.

Section 4.3. Partner Status: Partner shall refer to any organization, national government, or individual that is interested in STH control and involved with the STH Coalition but has not taken the steps to become a member.

Section 4.4. Observer Status: Observer shall refer to involved organizations, such as the World Health Organization (WHO), whose policies do not allow for official membership or partnership in the STH Coalition.

ARTICLE V

Organizational Structure

Section 5.0 Legal status: The STH Coalition is an initiative and therefore has no legal structure. All members serve in voluntary capacity and are governed by their own institutional requirements.

Work Groups and Interest Groups

Section 5.1 Work Groups: Are established by consensus of the Action Group when required to complete a specific task, create a product, or make recommendations for action by the full Action Group. Work Groups (WG) may be recommended by the Steering Committee, individual members or the Secretariat. WG are intended to be time limited, and have a clearly defined output or outcome. A committee charge will be drafted by the secretariat in conjunction with the WG lead, with input from the Steering Committee. Volunteer members may be recruited based on expertise, interest, availability and/or role.

Section 5.2 Responsibilities: Any coalition member may serve as a work group Chair. Chairs of work groups are members of the Action Group. Additional work group members may be recruited by the Secretariat or the chair. Chairs are responsible to provide periodic status reports and make recommendations to the full Action Group annually. Chairs may recommend continuation, new activities, or dissolution of the work group based on achievement of the objectives.

Section 5.3 Interest Groups: Interest groups are thematic constructs to organize the diverse sectors and interest of the Coalition. Interest groups are intended to support information sharing and collaboration, and are primarily supported by the Secretariat. The Action Group may recommend specific interest groups based on achievement of strategic objectives of the STH Coalition and availability of resources to support planned activities. Interest groups are reviewed annually by the Action Group and may be dissolved at the request of the Secretariat or Action Group based on lack of resources, participation, or clear value for continuation.

Section 5.4 STH Advisory Committee: The STHAC is an independent group of experts. The STHAC serves the STH Coalition and other groups by providing technical and scientific guidance on STH monitoring, evaluation, and operational research. By invitation, a designee of the STH Advisory Committee will serve as a member of the STHC Action Group.

ARTICLE VI

The STH Coalition Action Group

Section 6.1. Responsibilities: The STH Coalition Action Group shall lead, organize, and implement the activities of the STH Coalition. The Action Group, in concert with the Steering Committee, shall have the power to amend the Bylaws and to approve dissolution of the Coalition.

Section 6.2. Number: The STH Coalition Action Group shall be comprised of not less than fourteen (14) persons and not more than twenty-one (21) persons, including observers.

Section 6.3. Composition: The STH Coalition Action Group members include:

- A Chair
- Donor organizations
- The CWW Director (1)
- Chairs of work groups
- Two (2) representatives for NGO members
- Two (2) bilateral organization members
- Two (2) representatives from STH-endemic countries
- One (1) representative from WHO
- One (1) representative from UNICEF
- One (1) representative from The World Bank
- One (1) representative from Bill & Melinda Gates Foundation
- One (1) designee of the STH Advisory Committee

The STH Coalition Action Group will provide broad guidance, oversight and approval of the Coalition's operations (e.g., work plans, committee charges, terms of reference, etc.) and strategic direction.

Section 6.3. Term: Individual members of the Coalition Action Group will serve for a term of three (3) years or until their successors are appointed or recruited. Organizational representatives to the Coalition will be appointed by the organizations they represent. The chairperson of each work group will serve as a member of the Action Group.

ARTICLE VII

STH Coalition Steering Committee

Section 7.1: The Steering Committee shall provide strategic direction and oversight to the STH Coalition and its Secretariat.

Section 7.2 Responsibilities: (1) Provide strategic direction and guidance to the secretariat specific to STH Coalition activities, priorities, and strategies; (2) Engage representatives of STH endemic countries to serve on the Action Group; (3) Liaise with key technical partners such as WHO on the work of the Coalition; (4) Review, make recommendations and approve the STH Coalition annual work plan; and (5) in concert with the Action Group, amend the Bylaws and approve dissolution of the Coalition.

Minutes and deliberations of the Steering Committee meetings will be shared with the Action Group as requested.

Section 7.3 Membership and composition: The Steering Committee will consist of at least three (3) members. At least one donor, an invited member of the action group, CWW Director, staff, and one invited country representative as feasible.

ARTICLE VIII

Meetings of STH Coalition, the Action Group, and the Steering Committee

Section 8.1. STH Coalition Members and Partners: The entire Coalition shall meet biennially in person, or alternately by conference call if resources are not available for in-person meetings. The Secretariat will develop the agenda and facilitate the meetings.

Section 8.2. Work Groups: Work Group chairs will establish meeting schedules as required completing achievement of objectives. Work Groups chairs or designated members shall provide quarterly updates to the Secretariat via email or conference call to identify challenges/barriers, problem solve, and report progress toward achievement of objectives. Annually, Work group chairs will report progress to the Action Group and make recommendations for continuation, modification or dissolution of the Work Group.

Section 8.3. Action Group: As feasible, an annual face-to-face meeting of the Action Group shall take place at such time, date, and place as shall be designated by the Action Group. This meeting shall be coordinated with other global meetings when possible. Decisions should be made by consensus when possible; a quorum is half of the full Action Group membership. Additional meetings via conference call will be conducted on an as-needed basis.

Section 8.4. Steering Committee: The Steering Committee shall meet quarterly by conference call. A regular annual face-to-face meeting of the Steering Committee shall take place at such time, date, and place as shall be designated by the Steering Committee. This meeting shall be coordinated with other global meetings whenever feasible.

Section 8.5. Record of Meetings: The Secretariat shall keep a written record of meetings which will be distributed to meeting participants and available by request for other members.

ARTICLE IX

Conflict of Interest

Section 9.1. Conflict of Interest. Members will proactively identify potential conflicts of interest or vested interest in writing or by verbal declaration where relevant in specific conversations or situations.

ARTICLE X

Dissolution

Section 10.1. Dissolution: The STH Coalition may be dissolved upon unanimous vote of the Steering Committee, or upon the written consent of all members of the Action Group.

ARTICLE XI

Amendments

Section 11.1. Amendments: These Bylaws may be amended or repealed or new Bylaws adopted by the Members of the Steering Committee followed by the affirmative vote of not less than 50% of the Members of the Action Group of the STH Coalition (excluding observers). Official notice of the proposed change must be provided in writing and given not less than ten (10) days prior to such change.